

## LOS LUNAS POLICE DEPARTMENT

PERSONNEL NUMBER: **EFFECTIVE DATE:** PER.05.01 September 3, 2010

SUBJECT: Career Development

**REVIEW DATE:** February 8, 2017

AMENDS/ SUPERSEDES:

NMSA:

NMMLEPSC STANDARDS:

PER.05.01 - PER.05.04

NAITHAN G. GURULE ntl gle

APPROVED BY CHIEF OF POLICE

Signature

- I. THE LOS LUNAS POLICE DEPARTMENT ENCOURAGES ALL SWORN PERSONNEL OF ALL RANKS TO OBTAIN HIGHER LEVELS OF CERTIFICATION. THE DEPARTMENT ALSO REQUIRES THAT ALL OFFICERS GET ADVANCE TRAINING. COINCIDES WITH THE NEW WHICH MEXICO ENFORCEMENT **ACADEMY** ADVANCED **TRAINING** REQUIREMENTS.
- THE TRAINING SERGEANT WILL MAINTAIN TRAINING FILES II. OF EACH EMPLOYEE IN DEPARTMENT.
- III. THE DEPARTMENT WILL REVIEW AND REVISE THIS POLICY **EVERY TWO YEARS IF NECESSARY**
- IV. THE DEPARTMENT MAINTAINS AN ONGOING INVENTORY OF SKILLS, KNOWLEDGE, AND ABILITIES BY KEEPING RECORD OF THE DEPARTMENT EMPLOYEES TRAINING.
- V. ANY EMPLOYEE PROMOTED IN A NEW POSITION THE DEPARTMENT WILL SEEK OUT AND MAKE AVAILABLE ADVANCED TRAINING.
- LOS LUNAS POLICE DEPARTMENT CAREER PATH TRAINING VI. **PROGRAM** 
  - 1. All LLPD employees shall meet with the Training Officer or Training Sergeant at least once annually during the first quarter of the year (January- March) every two years (revised 02/08/2017) to discuss their LLPD Career Path selection and training classes. All employees shall select at least three training choices related to their Primary Career Path.

Employees are not guaranteed these specific selections; however the Training Coordinator shall make every effort to schedule every employee to at least three (3) training courses annually. Similar training courses may be substituted by the Training Coordinator that are related to your career path as needed.

- a. Employees may update or change their career path at any time.
- b. Employees must attend the required training outlined on the Career Path Form. (Attached) (Revised 11/7/2014)